



PATIENT CERTIFICATION POLICY

As a Federally Qualified Community Health Center we are required by law to obtain all of this information for our records.

Effective April 1, 2017 Fetter Health Care Network will start accepting payment for Medical, Dental, Behavior Health and Pharmaceutical services.

The following are accepted:

- Blue Choice Medicaid
- Molina
- Select Health of South Carolina
- Absolute Total Care
- Medicaid
- Wellcare
- Medicare
- United Healthcare
- Humana
- Cigna
- Aetna
- Tricare
- BlueCross BlueShield
- Cash payments (A Sliding fee scale is available with proper documentation for all consumers and is based on the income and household size.)
- Credit and Debit card payments (Visa, Master, or Discover card)

Patients with Insurance, Medicare or Medicaid

Bring the following documents at each visit

1. Photo ID
2. Insurance Card

ALL Patients MUST complete the Sliding Fee Application or check the refusal to complete the Sliding Fee application on the SFDP Acknowledgement Form

(Bring the following documents every (12) Twelve Months)



1) **Proof of Identification:**

Current Photo ID (**if no photo id, see front desk staff or Financial Eligibility Specialist**)

2) **Proof of Income:** (Only one of the following is required)

- a) Minimum of two current paycheck stubs and proof of income for all in your household (or notarized letter from your employer) or
- b) Income Tax Return or W2 Form (most recent) or
- c) Disability/Worker's Compensation Notification Form or Social Security Notification Form or Pension/Retirement Statement or Veteran's Benefits Statement or Child Support Court Award (must include amount of benefits) or Bank Statements (showing deposit amount).
- d) Current Food Stamp Summary or
- e) Other documents showing proof of income (such as letter of reference from one of the following: Employer, Minister/Priest, Housing Authority Agency, etc. on company or official letterhead)

3) **Proof of Number of Dependents :** (Only one of the following is required)

- a) Previous year's Income Tax Return (most recent) or
- b) Any decision letters indicating that the patient has legal responsibility for the child, such as, court order guardianship papers or custody papers or
- c) Birth Certificate for each child age 18 and younger.

Self-Employed Persons

(Bring the following documents once a year)

- 1. Current Photo ID (**if no photo id, see front desk staff or Financial Eligibility Specialist**)
- 2. Unemployment insurance wage determination from the South Carolina Dept. of Labor and the most recent federal tax return to verify income and/or current 30-day separation notice.